

Millis Public Library Trustees

Millis Public Library

July 14, 2015

DRAFT

Present: Director Alex Lent, Trustee Chair Wendy Barry, Trustee Maria Neville

Absent: Trustee Janice McCoy

Meeting call to order at 10:02 AM.

Motion to approve amended minutes from 6/8/15 made by M. Neville, seconded by W. Barry.
PASSED UNANIMOUSLY.

PUBLIC COMMENTS- Patron requesting meeting with Trustees unable to attend today. Chair Barry will Schedule open meeting with patron regarding her concerns.

DIRECTOR'S REPORT- See attached report from Director Lent. Highlights include-

1. Weeding of collections begun.
2. New Loan Rule changes are active.
3. E-content addition of ConsumerReports.org is available now.
4. Unusual item additions to collection continues and items are being taken out.
5. Roof work is more extensive and will probably continue into August.
6. Lighting issues continue and may require some training for resolution.
7. Library materials budget sub-lines were adjusted to reflect anticipated FY16 acquisitions.
8. Young Adult budget has been increased for FY16.
9. We are waiting to hear word regarding MathWorks grant application.
10. A Library Card or license will be required in order to take out materials as of 9/1/15.
11. FY16 Programming events are largely booked.
12. The Fun Fair/ Summer Reading Program Kickoff was very successful and very well attended.
13. Director Lent is now a member of the Minuteman Board of Directors.
14. Five laptops have been purchased with monies encumbered from the FY15 budget to be used for in library patron use. Patrons would check out laptops with their cards for a 3 hour period and when they log out, all information will be wiped off computer.

TRUSTEE REPORT- There is no Trustee Report this month.

CODE OF CONDUCT- Discussed Code of Conduct with revisions made by Town Council. New additions and changes to go back to Town Council for further clarification.

Motion to adjourn meeting at 11:30 AM made by M. Neville, seconded by W. Barry. Voted unanimously.

Next Trustee meeting will be on Tuesday August 11, 2015 at 10 AM in the Millis Public Library.

Submitted by

Maria Neville



2015-07-14
Directors Report.pdf