

Draft Meeting Minutes
Trustees of the Millis Public Library

May 12, 2015

I. Call to order

Wendy Barry called to order the regular meeting of the Trustees of the Millis Public Library at 10:04 a.m. on May 12, 2015 at the Millis Public Library.

II. Attendance

The following persons were present: Trustees: Wendy Barry (chair), Janice McCoy (secretary), Maria Neville; Library Director: Alex Lent

III. Approval of minutes from last meeting

A motion was made and seconded to approve the minutes of the meeting held on April 14, 2015. The minutes were approved as submitted.

IV. Director's Report

- a) The Director's Report was submitted separately by Alex Lent. See attached document.

V. New business

- a) Wendy Barry proposed the dates for trustee meetings for 2015. The proposed dates are:

June 8 (Monday meeting), July 14, August 11, September 8, October 13, November 10, and December 8.

Janice McCoy noted that she will be unable to make the scheduled meetings on August 11 (she will be on vacation in Vermont), November 10 and December 8. Janice will be in Arizona for the months of November, December and January.

Meetings will continue to be held at 10 a.m. on the second Tuesday of the month, unless the trustees agree to a rescheduled time and date.

- b) AP testing continues in the Community Room.
- c) Senior Projects will be next week in the Community Room. Alex will have a lit available at the circulation desk.

- d) The Stephen Puleo tour of the North End has been scheduled for June 13, 2015. The Friends of the Library are paying for a bus to take the group to the North End. The bus will leave at 9 a.m. and return at 3 p.m. There is a limit of 55 people for the bus. Mr. Puleo asks for a \$30 donation per person to the juvenile diabetes association. A question was raised regarding liability and if those riding the bus will need to sign a waiver of liability form. Alex was going to look into this.
- e) The end of school Fun Fest will be held at the library on June 22. Baked items are needed. Alex is overseeing this event.
- f) The President of the Friends of the Library, Nancy Sitta, has resigned.
- g) There is an on-going issue regarding unauthorized disposal of trash in the Library's dumpster. The lock on the exterior gate does not preclude people from throwing trash in from the sides. Alex was going to work on improving the security of the dumpster since there are extra costs involved in having the dumpster emptied more than required for library-only rubbish.
- h) Next meeting will be on June 8, 2015 at 10 a.m. at the Millis Public Library.

VI. Adjournment

Wendy Barry adjourned the meeting at 11:10 a.m..

Minutes submitted by: Janice McCoy, May 20, 2015