

Millis Public Library

Code of Conduct

Approved by the Board of Trustees on August 11, 2015

In order to create and maintain a safe, comfortable, and peaceful environment conducive to the use and enjoyment of the library's resources and services, the Millis Public Library Board of Trustees has established the following code of conduct.

Patrons must obey federal, state, and local laws, as well as library policies, and must comply with staff instructions. Failure to comply with the library's established rules and policies could result in removal from the library building and/or restriction, suspension, or revocation of library privileges. Appeals and objections may be addressed to the Millis Public Library Board of Trustees.

Materials and Property:

- Patrons may not damage or deface library property.
- Patrons are responsible for damage to or loss of library materials. Parents may be held responsible for loss of or damage to library materials by their children.
- The library is not responsible for unattended personal property.

Behavior:

- Abusive, harassing, or threatening behavior or language is not allowed at the library.
- Patrons may not use the library while intoxicated. Use of drugs, tobacco, or alcohol, is not permitted at the library.
- Patrons must be fully clothed. Patrons whose bodily hygiene is offensive so as to constitute a nuisance to other persons shall be required to leave the building.
- No commercial solicitation of any kind is permitted at the library without written permission of the Library Director.
- Patrons may not enter staff areas of the library without staff permission.
- Patrons must leave the library promptly at close.
- Only service and therapy animals are allowed in the library without written permission from the Director.
- Conduct or excessive noise that disrupts the delivery of library services or hinders others from using the library, as determined by library staff, is prohibited.
- The Millis Public Library is not a silent place. Patrons with noise complaints may speak to a staff member to discuss their options, and are advised not to confront other library users regarding noise.

Safety:

- Parents are responsible for the safety and supervision of their children at the library. To ensure the safety of children left unattended at the library at closing time, library staff may call Millis Police.
- For the safety of all, we ask that patrons move through the library carefully and at a reasonable pace. Do not block pathways or entrances.
- Skateboards, roller blades, scooters, and other wheeled devices, with the exception of those devices that are used by persons with disabilities, may not be used at the library. Bicycles, shopping carts, and other large, wheeled items are not allowed inside the library.