

Millis Public Library Trustees

Millis Public Library

September 20, 2016

Present: Trustee Chair Wendy Barry, Trustee Maria Neville, Trustee Jennifer Farrar, Director Alex Lent

Guests: Diane Jurmain

Meeting call to order at 11:03 AM by Chair W. Barry.

MOTION to accept minutes from 8/9/16 made by M. Neville, seconded by J. Farrar- APPROVED UNANIMOUSLY.

STORAGE SHED

A Draft of the **Memorandum of Understanding between the Millis Public Library and the Friends of the Millis Public Library, Inc.** which concerns all aspects of an outbuilding to be known as the Shed was reviewed and amended by the Trustees, D. Jurmain from the Friends, and Director Lent.

MOTION to accept the Memorandum of Understanding between the Millis Public Library and the Friends of the Millis Public Library, Inc. regarding the new Shed with amendments and email update made by M. Neville, seconded by J. Farrar- APPROVED UNANIMOUSLY.

DIRECTOR'S REPORT- See attached report from Director Lent. Highlights included-

1. J. Farrar, Trustee, will write an agreement letter regarding digitalizing the historical collection housed in the library that shall be signed by the owners of the materials and the Historical Commission. This letter will be reviewed by Town Council first.
2. The first 3D Program will be held on Saturday. This program will ideally be held once a month.
3. Available Nooks are to go into circulation again until Kindles are ready to circulate.
4. Director Lent presented for review one quote for security that includes more cameras. Director Lent is also seeking other quotes. He is also working with other town departments on a multi-department grant for security needs.
5. Director Lent presented for review two options for the Donor Plaque.
6. Intermittent toilet blockage issues are still present. Director Lent to pursue quote for major pressure cleaning of sewer line with Town Administrator's office.

Motion made to use OPTION 2 for the Donor Plaque made by W. Barry, seconded by J. Farrar- APPROVED UNANIMOUSLY.

MPL DIRECTOR GOALS

Productive discussion of all potential Goals presented by the Trustees and the Director. W. Barry to consolidate and present at next meeting.

Motion to adjourn at 12:55 PM made by M. Neville, seconded by W. Barry- APPROVED UNANIMOUSLY.

NEXT TRUSTEE MEETING- 10/14/16 at 11AM at the Millis Public Library

Submitted by

Maria Neville

Director's Report
Submitted September 11, 2016