

Millis Public Library Trustees

Millis Public Library

March 17, 2017

Present: Trustee Chair Wendy Barry, Trustee Maria Neville, Trustee Jennifer Farrar, Director Alex Lent
Meeting call to order at 11:05 AM by Chair W. Barry.

**MOTION to accept minutes from 2/14/17 made by M. Neville, seconded by J. Farrar-
APPROVED UNANIMOUSLY.**

**MOTION to accept minutes from 2/17/17 made by M. Neville, seconded by W. Barry- ROLL
CALL- M. Neville YES, W. Barry YES- APPROVED UNANIMOUSLY.**

DIRECTOR'S REPORT- See attached report from Director Lent. Highlights included-

1. Suggestion made to add some exercise tapes and equipment as well as a karaoke machine to collection for circulation.
2. Director Lent attended Legislative Day.
3. Director Lent looking into adding classes for some of our unusual items, such as sewing lessons, and quilting lessons (sewing machine).
4. Director Lent to check with TA's office regarding an exterminator.
5. Director Lent and FMPL to set up protocol for publicity. Will include school list serve if possible.
6. Director Lent will look at our Bulletin Board Policy and bring to next Trustee meeting.
7. Director Lent will work on the Collection Development Policy for the next Trustee meeting.
8. Director Lent to check with Madeline Yusna, Millis Community Media, about rerunning the Finance Community Budget presentations on Friday mornings in the MPL Community Room from 10-12 for citizens who do not have cable.
9. Director Lent to look into possibly live streaming library programs on Facebook.
10. BUDGET- State Aid, Trusts, and Funds (Gift and Special Use) to show monthly details including expenditures.
11. The Solar Grant that Director Lent is applying for is due 4/28. Awarding will be at ALA Conference in June.
12. There will be Spanish Storytime in the summer. A new effort for Spanish programming will be for all ages. Director Lent will organize this as MPL programming.
13. Donna Brooks is now doing all AV purchasing.
14. Director Lent will present the Volunteer description at the next meeting.
15. The broken monitor was fixed in the Children's Room.
16. MPL Flags in parking lot area will be back up in holders.
17. Director Lent to reorganize staff training sheets.

Meeting adjourned at 1:00 PM.

NEXT TRUSTEE MEETING- 4/11/17 at 10AM at the Millis Public Library

Submitted by

Maria Neville

Director's Report
March 14, 2017