

Millis Public Library Trustees

Millis Public Library

April 11, 2017

Present: Trustee Chair Wendy Barry, Trustee Maria Neville, Trustee Jennifer Farrar

Meeting call to order at 11 AM by Chair W. Barry.

MOTION to enter Executive Session at 11:01 AM to discuss Director's contract made by W. Barry, seconded by J. Farrar- ROLL CALL- W. Barry-yes, M. Neville- yes, J. Farrar- yes.

MOTION to exit Executive Session at 11:07 AM made by M. Neville, seconded by J. Farrar- ROLL CALL- J. Farrar- yes, W. Barry- yes, M. Neville- yes.

11:07 AM- Director Lent joins meeting.

MOTION to start a pilot program tied to Director Lent's contract up to 3 years to include a bonus of 1% of director's salary. Bonus will be based on performance review of 4 or more and completion of each contract year and would be paid out of State Aid. MOTION made by W. Barry, seconded by J. Farrar- APPROVED UNANIMOUSLY.

MOTION to accept minutes from 3/17/17 made by W. Barry, seconded by J. Farrar- APPROVED UNANIMOUSLY.

DIRECTOR'S REPORT- See attached report from Director Lent. Highlights included-

1. Newspaper Project- Director Lent to train volunteers to scan newspapers. In addition, Children's Librarian, Rachel, to contact Millis High School guidance office regarding the possibility of this becoming a senior project opportunity.
2. Director Lent to add specific restrictions for each Trust to Analysis of Trusts sheet.
3. Director Lent to get quotes for painting History Room with two chair rails.
4. Director Lent to look into purchasing the new video game system Nintendo Switch.
5. **MOTION to make the 2018 Millis Reads- "MILLIS READS ABOUT THE ENVIRONMENT"- made by M. Neville, seconded by J. Farrar- APPROVED UNANIMOUSLY.**
6. **MOTION to approve the Sustainability Plan 2017-2019 as will be amended made by M. Neville, seconded by J. Farrar- APPROVED UNANIMOUSLY.**
7. Director Lent to include energy statistics in Solar Grant. Also present this information to Trustees routinely.
8. SECURITY CAMERAS- Director Lent to write policy regarding releasing information to police department.
9. VOLUNTEER LUNCHEON/BRUNCH will be held April 29th from 10:30- 12PM.

MOTION adjourn meeting at 12:43 PM made by W. Barry, seconded by J. Farrar- APPROVED UNANIMOUSLY.

NEXT TRUSTEE MEETING- 5/9/17 at 10AM at the Millis Public Library

Submitted by

Maria Neville

Director's Report
April 11, 2017



Budget FY 2017
Actual for April.xlsx



gift fund Analysis
3-20-17.xls



Trust Fund Analysis
3-20-17.xlsx



State Aid as of
3-20-17.xlsx



Special Use Fund as
of 3-20-17.xlsx



Staff Trainings April
2017.xlsx



On Call Analysis
april 2017.xlsx

Item on the Call



Millis Reads
2018.pdf

April Events at the Millis Public Library