

Millis Public Library Trustees

Millis Public Library

August 22, 2017

Present: Trustee Chair Wendy Barry, Trustee Maria Neville, Trustee Jennifer Farrar, Director Alex Lent
Meeting call to order at 7:05 PM by Chair W. Barry.

**MOTION to accept minutes from 7/11/17 as amended made by M. Neville, seconded by J. Farrar
APPROVED UNANIMOUSLY.**

Discussion of Director Lent's summary of ALA Conference. See attached.

DIRECTOR'S REPORT- See attached report from Director Lent. Highlights included-

1. Director Lent will update Trustees about Trust Fund monies that were approved in FY17 to be spent. He will include how much spent, what items were purchased, how much left, and where he anticipates spending it.
2. Director Lent will explore having an SAT/ACT prep seminar at the library for students. The Trustees would like it to be free for students.
3. GRANTS- Director Lent plans on applying for a LSTA Grant through the State to develop a Homework Center. He will also explore the Millis Culture Council Grants for museum passes and look at the Metrowest grants that cover our town.
4. Director Lent will inform the Town Administrator about the proposed Books and Booze Event.
5. Director Lent will talk to the Energy Commission about possibility of a grant to replace light bulbs with LED lights.
6. Director Lent will discuss new Library Job Descriptions with the Town Administrator. Trustees will read them and prepare to vote on them for our next meeting.
7. Director Lent will start goal setting with each staff member.
8. Director Lent will increase advertising/promoting the technology that is available to patrons through the MPL.
9. At the next meeting, Director Lent will update the Trustees on the new program feedback system he has started.
10. Director Lent has started a collaboration with the Senior Center that will include reading a book (All Creatures Great and Small for the first one), discussing it, listening to it on CD, and then watching the movie.
11. Director Lent will update the Trustees on who will follow the remarks made on Facebook regarding the addition of archive materials.
12. Trustees to work on Focus Groups.
13. Director Lent will use a filter, such as Network Nanny, on the youth computers and will put the information on our website.

MOTION to accept the 3D Printer Packet made by M. Neville, seconded by J. Farrar, approved unanimously.

Meeting adjourned at 9 PM.

NEXT TRUSTEE MEETING- 9/12/17 at 7 PM at the Millis Public Library

Submitted by

Maria Neville

Director's Report
Meeting Date: August 22, 2017

Report re Attending American Library Association Annual Conference
August 1, 2017

FY2017 Statistics in Context

July 2017 Statistics in Context



Budget
2017-07-31[3204].pd

Adult Services Coordinator
Presented to the Board - July 18, 2017

MILLIS PUBLIC LIBRARY
100 NORTON BLVD
MILLIS, MA 02181