

Millis Public Library Trustees

Millis Public Library

November 10, 2015

Present: Trustee Chair Wendy Barry, Trustee Maria Neville, Director Alex Lent

Absent: Trustee Janice McCoy

Guests: Jennifer Farrar

Meeting call to order at 10:07 AM by Chair W. Barry.

Motion to approve minutes from 10/13/15 made by M. Neville, seconded by W. Barry- approved unanimously.

DIRECTOR'S REPORT- See attached report from Director Lent. Highlights include:

1. Unusual Items: Director Lent presented information about and cost of a custom-made shelving unit to house the growing collection of unusual items. Upon viewing the area and collection, the Trustees would like more information and pricing regarding increasing the size of the custom shelving to better accommodate the collection. Once Director Lent obtains this information, he will present it to the Trustees. The Friends will eventually be asked for funding from the Capital Campaign Funds for this unit.
2. Lynda.com: This is a site for educational videos. We have access to this site through 6/16. Director Lent will explore less costly alternatives, connect with the Friends for publicizing this program, and will track use of this site.
3. Finances: FY16 on track.
4. Website: costs \$3 per month.
5. Bulletin Board: we will follow same policy as the present board has.
6. Technology: Some laptops may replace some desktop units as a trial. Patrons input will be obtained before any permanent changes are made.
7. Volunteer Appreciation will be held on 11/17/15 from 11:30- 1PM. In 2016 we will revert back to April for this event as April is Volunteer Month.

Motion to adjourn at 11:45 AM made by W. Barry, seconded by M. Neville- approved unanimously.

Next Trustee meeting will be on Tuesday December 8, 2015 at 10 AM at the Millis Public Library.

Submitted by Maria Neville



Director's Report
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