

Millis Public Library Trustees

Millis Public Library

June 14, 2016

Present: Trustee Chair Wendy Barry, Trustee Maria Neville, Trustee Jennifer Farrar, Director Alex Lent  
Meeting call to order at 10:02 AM by Chair W. Barry.

**MOTION to accept minutes from 5/10 made by W. Barry, seconded by M. Neville- APPROVED UNANIMOUSLY.**

**OLD BUSINESS**

1. Makers' Fair and Last Day of School Fair- J. Farrar is working on this. All set for 6/23.

**NEW BUSINESS**

1. Director has made decision that staff should not go to patrons' cars for any reason including carrying books for book sales for safety reasons.
2. Destruction of Library property- Director Lent worked with Town counsel on the recent incident of destruction in the YA room but unforeseen complications arose. Director Lent to ask Town Council what to do if this situation comes up again. Director Lent to set up a meeting with Detective Soffayer and the Trustees to discuss issues/ like issues going forward.

**DIRECTOR'S REPORT**- See attached report from Director Lent. Highlights included-

1. **Building Threshold Repair Plan**- to go to Town Administer and Permanent Building Committee.
2. **Finances- Motion to use up to \$5000 from the Griswold Trust Fund towards the non-fiction collection made by M. Neville, seconded by W. Barry- APPROVED UNANIMOUSLY.**
3. **Programming-**
  - a. Police Forum regarding "Mass Shootings" added for tonight.
  - b. Library to possibly run a code Camp over the summer using remaining grant money- possibly over 4 half-days. Director Lent will check out this option.
4. **Staff**- Director Lent to set up cross training between the bookkeeper and another staff person.

**Motion to adjourn at 11:30 AM made by M. Neville, seconded by W. Barry- APPROVED UNANIMOUSLY.**

***NEXT TRUSTEE MEETING- 7/12/16 at 10AM at the Millis Public Library***

Submitted by

Maria Neville

