Millis Public Library Trustees
Millis Public Library
January 10, 2018

Present: Trustee Chair Wendy Barry, Trustee Jennifer Farrar, Interim Director/Trustee Maria Neville

Guest: Newly Appointed Director Kim Tolson

Meeting call to order at 7:08 PM by Chair W. Barry.

MOTION to accept minutes from 12/12/17 made by M. Neville, seconded by J. Farrar- approved unanimously.

DIRECTOR’S REPORT- see attached report for details

1. Discussed Fy18 budget to date and FY19 budget which has been submitted.
2. Interim Director will try to reset hot water again.
3. Child Safety Draft Policy will be discussed at future Trustee meeting.
4. Trustees will have J. Jacavone, archivist, explore flatbed scanners for the Digitalization project.

STAFF LUNCHEON AND RECEPTION FOR THE NEW DIRECTOR-

Interim Director will organize staff luncheon on Wednesday, 1/31 at 12 noon. She will also work with the Friends of the Millis Public Library and organize a “Meet and Greet” for the new director on Wednesday 2/7 from 10:30 am-12 noon and from 6:30-7:30 pm.

MOTION to use State Aid Funds for staff luncheon on 1/31 and for receptions on 2/7 made by W. Barry, seconded by M. Neville- approved unanimously.

Meeting adjourned at 8:28 pm.

NEXT TRUSTEE MEETING- 2/20 at 7 PM at the Millis Public Library.

Submitted by Maria Neville