

**MILLIS PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
February 12, 2019**

The Trustees of the Millis Public Library met at 961 Main Street, Millis, MA on February 12, 2019. Present were Trustee Chair Wendy Barry, Trustee Laura Satta, Trustee Jennifer Farrar and Director Kim Tolson. The meeting was called to order at 7:30 PM by Ms. Barry.

APPROVAL OF MINUTES- Ms. Farrar motioned to approve the January 2019 minutes. Ms. Satta, seconded and the motion passed.

DIRECTOR'S REPORT- see attached report.

- Discussion of the budget: Ms. Tolson referred the Trustees to the meeting materials (see attached budget) and reviewed the line items with the Trustees. She said she will be presenting the budget for 2020 to the Town of Millis Board of Selectman on February 9, 2019. The Trustees and Ms. Tolson then discussed a proposed request for reserve fund transfer of \$4,529.95 in order to pay Commercial Boiler for recent visits.
- Update on facilities: Ms. Tolson said the electric baseboard heater is not working in the book drop room. She also reported that a faulty thermostat was replaced at no charge by the installer.
- Collections: Ms. Tolson gave an update on the the Young Adult collection reorganization by genre.
- Programs and Upcoming Events: Ms. Tolson discussed recent programs, including the launch of Millis Reads 2019 . Events on the chosen topic of Immigration will include a film series, lectures, books for different age groups, "What's your Country?" art class and a talk by the Immigration Law Center as well as a local Millis Immigration Attorney.

STRATEGIC PLAN UPDATE- Ms. Tolson reported that the Community Strategic Planning Committee meeting has met twice and a summary is attached of the first meeting. She said that next steps will be developing a town-wide survey.

FRIENDS OF THE MILLIS PUBLIC LIBRARY ("FMPL")

- Ms. Tolson reported that the FMPL approved funding for Millis Reads Programmimg including subsidizing a bus trip and tickets to the Statute of Liberty and Ellis Island in May 2019.

NEXT TRUSTEE MEETING- The next meeting will be on 3/12/19 at 7:30 PM at the Millis Public Library.

A True Record

Jennifer Farrar