MILLIS PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 12, 2019

The Trustees of the Millis Public Library met at 961 Main Street, Millis, MA on March 12, 2019. Present were Trustee Chair Wendy Barry, Trustee Laura Satta, Trustee Jennifer Farrar and Director Kim Tolson.   The meeting was called to order at 7:30 PM by Ms. Barry.

APRROVAL OF MINUTES- Ms. Farrar motioned to postpone the approval of the February 2019 minutes to a later date. Ms. Satta, seconded and the motion passed.

DIRECTOR'S REPORT- see attached report.
- Discussion of the budget: Ms. Tolson referred the Trustees to the meeting materials (see attached budget) and reviewed the line items with the Trustees. She said she will be presenting the budget for 2020 to the Town of Millis Finance Committee on March 15, 2019.
- Update on facilities: Ms. Tolson said that a reserve fund transfer of $4,529.95 for the last two Commercial Boiler visits was received.
- Collections: Ms. Tolson stated that DVDs were weeded and that technical non-fiction was updated recently.
- Personel: Ms. Tolson reported on two new Adult volunteers and their roles.
- Programs and Upcoming Events: Ms. Tolson discussed recent programs, including a popular Harry Potter Party with high attendance. She also reported on the "Millis Reads" film series and Girls Who Code.

STRATEGIC PLAN UPDATE- Ms. Tolson reported on the outcome of the Community Strategic Planning Committee meeting. (See attached summary). She said that next steps will be the roll out of a town-wide survey.

GRANTS
- Ms. Tolson gave an update on funding for future programming in the form of a grant from the Millis Cultural Council (the "MCC") for Ukuele lessons fro adults and kids. She reported on other organizations that also received grants from the MCC that will take place at the Library.

- She rported an LSTA Health and Wellness Grant has been drafted for submission by April 9, 2019.

NEXT TRUSTEE MEETING- The next meeting will be on 4/9/19 at 7:30 PM at the Millis Public Library.

A True Record

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Jennifer Farrar