

## **MILLIS PUBLIC LIBRARY BOARD OF TRUSTEES MEETING June 11, 2019**

The Trustees of the Millis Public Library met at 961 Main Street, Millis, MA on June 11, 2019. Present were Trustee Chair Wendy Barry, Trustee Laura Satta and Director Kim Tolson. The meeting was called to order at 7:30 PM by Ms. Barry.

### **APPROVAL OF MINUTES-**

**DIRECTOR'S REPORT-** see attached report.

**Funding:** Ms. Tolson reported purchasing for the FY19 has been suspended. Once several invoices clear, we will have come very close to extending the operations budget.

#### **Personnel**

Ms. Tolson noted she and Esther Davis attended the Massachusetts Library Conference in Framingham.

#### **Facilities**

Ms. Tolson reports that Commercial Boiler came to address the water leak from the boiler. They report it needs a new expansion tank which is part of the system but outside of the heater. Part is ordered and they will return to install. They also replaced the water alarm with one that has battery backup. Mike Guzinski reports the town is looking into putting a town-wide building assessment project on the Fall Town Meeting, Ms. Tolson would like to wait and see if this project is included in the fall and, if not, explore an independent facilities audit for the library.

Ms. Tolson presented some research on the proposed water station for the library.

#### **Programs and Upcoming Events**

- Ms. Tolson reports the Roches Bros. Community Room was abuzz in May with high school students, studying for AP exams and presenting senior projects.
- The salsa dance class series was such a success they'd like to run another session over the summer.
- 50 people attended the Meet a Service Dog Storytime on Wed 5/22

#### **Strategic Plan**

Next step after the final Community Planning Committee meeting is to set up a special Trustees meeting to review the results and identify the top goals and objectives for the plan.

## **FRIENDS OF THE MILLIS PUBLIC LIBRARY ("FMPL")**

The friends Met May 26<sup>th</sup>. Ms. Farrar represented the Trustees. Details for the Fun Fair were discussed. The Friends also approved funding for Museum Passes for FY2020. The next meeting will be held on Wed. June 26. This will serve as the annual meeting and election of board members will take place at this time.

### **Other**

The Library will be closed on Friday, July 5<sup>th</sup> as the BOS voted to close town offices.

**NEXT TRUSTEE MEETING-** The next meeting will be on 7/8/2019 7:30 PM at the Millis Public Library.

A True Record

/s/ Laura Satta