

MILLIS PUBLIC LIBRARY BOARD OF TRUSTEES MEETING Dec 2, 2019

The Trustees of the Millis Public Library met at 961 Main Street, Millis, MA on Dec 2, 2019. Present were Trustee Chair Wendy Barry, Trustees Laura Satta and Jennifer Farrar and Director Kim Tolson. The meeting was called to order at 7:40 PM by Ms. Barry.

APPROVAL OF MINUTES- tabled until next meeting.

DIRECTOR'S REPORT- see attached report.

Funding: FY20 Budget – see attached. Ms. Tolson reports the library will be receiving \$7029.67 in state aid this year. It's slightly up from last year.

Personnel: seven people attended staff training on 11/21

Programs and Services: Narcan training was well-attended (20) and well-done. 51 attended the Lizzie Borden Christopher Daly presentation. Considering doing more programming on Tuesdays due to the impressive attendance that evening.

FRIENDS OF THE MILLIS PUBLIC LIBRARY ("FMPL")

Friends' holiday party is next week. Friends next regular meeting is January.

OTHER:

The Minuteman Library Network has decided to implement automatic renewals beginning in January.

NEW BUSINESS:

Ms. Tolson shared notes and thoughts on her goals progress this past year. As part of it and in coordinated effort with the new strategic plan goals, Ms. Tolson shared a draft survey she would like to push out to the community annually. Trustees will consider and provide feedback.

Ms. Farrar discussed plans for the next Ladies Night Out, January 25th, 2020.

Trustees approved allocating funding for holiday gifts for the library staff.

NEXT TRUSTEE MEETING- The next meeting will be on Monday Jan 6th at 7:30 PM at the Millis Public Library.

A True Record

/s/ Laura Satta