

## Millis Public Library Board of Trustees

### Tuesday June 21 Meeting Minutes

The Trustees of the Millis Public Library met at 961 Main Street on Tuesday June 21, 2022 at 7:04 pm, with notice duly given. In attendance were Trustees Jennifer Farrar, Laura Satta, Tricia Berube and Kim Tolson, Library Director.

At the start of the meeting, Ms. Satta made a motion to appoint Ms. Farrar library as Trustee Chair. Ms. Berube seconded. All Trustees approved and passed the motion.

Ms. Berube made a motion to appoint Ms. Satta to the role of Recording Secretary. Ms. Farrar seconded the motion and the motion passed. Discussion ensued about onboarding Ms. Berube as Trustee, including adding her to the MBLC listserv and offering introductions to Library staff and volunteers.

Ms. Tolson presented the budget included in the meeting materials.

Ms. Tolson announced that State Senator Becca Rausch secured MA Senate funding in the amount of \$35,000 to replace the Library lighting management system.

Ms. Tolson reminded Trustees the Facilities Condition Assessment final report is due back from GRLA this week based on our collective feedback.

Discussion followed about current building maintenance and repairs. An electrician visited the library to assess what is causing recurring power outlet failures in the Roche Brothers Community Room. Investigation is ongoing.

Ms. Tolson discussed she will meet with the Town this week to discuss the new town wide maintenance plan and how it will rollout in the new library.

- **ACTION:** please follow up with town to discuss how Library weekend hours will be supported/serviced by town maintenance.

Ms. Tolson reminded Trustees the annual Friends of the MPL meeting taking place 6/22.

In her report on programs & services, Ms. Tolson described the Spring Social Millis Reads wrap up party in the courtyard a big success. Discussion ensued about running the program again next year. Other notable programs this month included "The Highwaymen: Music and Stories" with 19 in attendance. Ms. Farrar mentioned checking the cultural council's music event schedule for Niagara Mohawk events to be sure the Library's offerings don't compete but complement them.

Ms. Tolson reported that the Girls Who Code programming wrapped for the year. Three participants who attended the whole year built a website where they featured their own art.

Discussion followed about getting permission to show the Girls Who Code web page on MPL social media as a way of attracting new participants next school year.

In Old Business, Trustees discussed the Library Borrowing Policy. Ms. Farrar made a motion to approved he updated policy. Ms. Berube seconded the motion and all Trustees approved and passed it.

In New Business, Ms. Farrar inquired and requested discussion about supervision of third party led events. Ms. Farrar opened discussion around the library's PR policy and how the library responds to public social media posts about library issues.

Trustees decided to hold the next meeting Tuesday July 19<sup>th</sup> 7pm.

Ms. Farrar motioned to adjourn at 8:39. Ms. Satta seconded. All Trustees passed the motion ad the meeting adjourned.

A True Record

Laura Satta