

## **Millis Public Library Board of Trustees**

### **Tuesday July 19, 2022 Meeting Minutes**

The Trustees of the Millis Public Library met at 961 Main Street on Tuesday July 19, 2022 at 7:04 pm, with notice duly given. In attendance were Chair Jennifer Farrar, Trustees Laura Satta and Tricia Berube and Kim Tolson, Library Director.

Ms. Farrar motioned to approve the minutes from the June 21, 2022 Trustees meeting. Ms. Berube seconded. All Trustees approved and the motion passed.

Ms. Tolson presented her Director's report beginning with the budget, included in the meeting materials.

Ms. Tolson followed up on the GRLA facilities assessment report. Discussion ensued about building maintenance priorities and how to move forward with the report recommendations.

Under building maintenance and repairs, Ms. Tolson mentioned that the new Town consolidated maintenance plan wherein the Library falls under the management of the school building department, is taking some time because of hiring and union negotiations. As such, the Library contracted cleaner will continue to service the library for several additional weeks.

The curio cabinet has been restored and returned to the local history room. Ms. Satta made a motion to approve \$352 out of State Aid to cover the cost of its restoration. Ms. Farrar seconded. All Trustees approved and the motion passed.

In programming and services, Ms. Tolson reported on several noteworthy happenings including the school age summer reading program, Spanish storytime, a pop up art school class and the popular Flying High Dogs show scheduled for this August.

Ms. Tolson reported changes to electronic resource offerings, dropping LinkedIn Learning and adding Kanopy and Niche Academy.

Ms. Tolson shared patron usage statistics for FY22 as she prepares the annual ARIS report.

Ms. Farrar shared learnings from an MBLC training session for Trustees on State Aid.

Trustees agreed to meet again next Tuesday August 16<sup>th</sup> at 7pm in the local history room.

Meeting adjourned at 8:17 pm.

