

Millis Board of Library Trustees Meeting: September 13, 2022

Call to Order: Ms. Farrar called the meeting to order at 7pm and declared a quorum present. She noted that the meeting agenda was duly posted, and appropriate notice was given. In attendance: Tricia Berube, Trustee, Laura Satta, Trustee, (via zoom), Jennifer Farrar, Trustee Chairperson, and Kim Tolson. Director

Approval of Minutes: The approval of the July 21, 2022, meeting minutes was motioned and seconded. The minutes were approved unanimously.

Director's Report: Ms. Tolson presented the Budget report for fiscal year 2023. She reported that the Library is 20% through the year and on track. A discussion of the Gift Fund ensued. Ms. Tolson responded to questions.

Action item: Ms. Tolson to present a refresher on Trusts at the next meeting.

Ms. Tolson discussed recent repairs, including an electrical issue in the Roche Bros. room. A discussion ensued regarding recent television issues in that space and the purchase of a new television. Ms. Tolson said that power issues need to be stabilized before a purchase can be entertained.

Ms. Tolson reviewed recent programming. She referred to the meeting materials and read the highlights of Summer Programs. She said that the Songs and Stories is back to pre-pandemic, business as usual. She discussed upcoming Fall programming, including a monthly board game club for adults.

Ms. Tolson reported that the Town Social worker connected with the Library to plan a joint program. Ms. Tolson discussed a focus group. Ms. Satta commented on the need to advertise.

Ms. Tolson reported on a Roku that went missing or was taken from the shelf. A discussion ensued on updating policies and the potentially using stronger language regarding theft of Town property.

Action item: Ms. Tolson to circulate the Collection Development Policy for review and comment.

Ms. Tolson proposed to continue providing mobile hot spots for patron use. A discussion ensued over funding.

Ms. Tolson discussed recent instances of patrons drinking smoking on library grounds and steps to resolve.

Ms. Tolson then reviewed the calendar for the rest of the year. She gave an update on Millis Reads 2023.

New Business: Ms. Satta proposed a "Story Walk"

Action Item: Ms. Tolson to research and discuss at the next meeting.

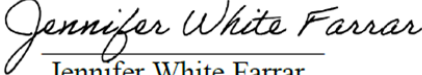
Old Business: Ms. Tolson said she is waiting to hear on purported funding for lighting from Representative Rausch. She said she will keep the Trustees posted. A discussion ensued on a prior topic: social media and cell phone use issues such as privacy concerns and cyber bullying.

Action Items: Ms. Tolson to reach out to the School Vice Principal and Town Social worker to have a conversation and come up with an idea for a program on staying safe online.

Adjournment: Ms. Farrar polled the Trustees and Director for an agreeable meeting date for December. She said the next Trustee meeting will be held on October 11, 2022, at 7pm.

There being no other business, there was a motion and second to adjourn the meeting at 8:10 pm.

A True Record.


Jennifer White Farrar