

Millis Board of Library Trustees Meeting: October 11, 2022

Call to Order: Ms. Farrar called the meeting to order at 7pm and declared a quorum present. She noted that the meeting agenda was duly posted, and appropriate notice was given. In attendance: Tricia Berube, Trustee, Jennifer Farrar, Trustee Chairperson, and Kim Tolson. Director

Approval of Minutes: The approval of the September 13, 2022, meeting minutes was motioned and seconded. The minutes were approved unanimously.

Director's Report: Ms. Tolson presented the Budget report for fiscal year 2023. She then gave a refresher presentation on Trusts that the Trustees previously requested.

Ms. Tolson reported on ongoing lighting issues. She reported that the Library received \$30,000 from the State budget to put towards our Lighting Management System. She said she is working with Prism Energy Services to determine how to best utilize these funds. Ms. Tolson gave an HVAC maintenance update.

Ms. Tolson reviewed recent programming. She referred to the meeting materials and read the highlights. She discussed upcoming programming, including a Halloween themed events and noted the Friends Book Sale will be held on 10/21-10/23.

Ms. Tolson then update the Trustees that the State Aid application was submitted before the deadline, and we met all the requirements.

Ms. Tolson gave a personnel update. She said a part-time Page position and an additional On-Call Library Assistant position are being advertised. She said filling these positions will allow for consistent programming, especially Children's programming if the Children's Librarian is out sick.

There being no other business, there was a motion and second to adjourn the meeting at 8:10 pm.

A True Record.


Jennifer White Farrar