

Millis Public Library Board of Trustees Meeting Minutes

Tuesday July 11, 2023

Call to Order:

Ms. Farrar, the Chair, called the meeting to order at 7:08 pm with Trustees Tricia Berube and Laura Satta and Youth Services Librarian Rachel Silverman (Acting director) present

Minutes for the 6/5/23 meeting passed unanimously.

ACTION ITEM: FLUP on missing minutes from library website

Ms. Silverman presented the Directors Report

BUDGET:

Awaiting final budget from town of what we spent last fiscal year. Budget is short in amount we need to spend in materials.

On Calls were funded flat but wages increased so we will need to seek increase in budget line for

Friends meeting - the anniversary event for October is in good shape, event is planned with a few details pending. There will be a children's concert - coloring page for kids and Rachel will put out early to display. Kindness rock planting – books, library themed, scavenger hunt is for adults to highlight unusual objects, collection, services, memorabilia - there will be giveaways - There will be video of library people interview. Event is October 14th

Trustees are considering highlighting donors from our potential campaign. - We will work on a draft letter next meeting. Continue Trustee's Anniversary planning in August meeting

Ms. Silverman assembled library traffic stats - there is some variation in counting as the door counter system changed in FY21 - This is for the ARIS report to demonstrate we are in good standing for state aid and minuteman privileges are downgraded.

Program notes

Good programing in June. Highlight is the 150 pp for Circus Minimus and 120 for Stacey Peasly.

ACTION ITEM : Ways to boost our official page

High Flying Frisbee Dogs are 7/12 at 3:30 and a teen program 7/19 – paint party - got a cultural council

Summer Reading looks to be on track to be successful

New business

Discussion of potential adult "lock in" for late winter

There is some money for archiving to on call staff to have hours. Consider how to best work this in .

Ms. Satta mentioned social post reminding about museum passes - posts to promote and Wi-Fi hotspots and other special collection.

OLD BUSINESS:

Ms. Farrar has requested a lighting contractor provide quotes for courtyard lighting with several options we can build on seasonally - will look towards obtaining other quotes as comparison.

Next meeting -

Tuesday August 15th next meeting.

822 pm motion to adjourn unanimously