

Called to order 7:04 pm

Minutes

Board of Trustees Meeting Tuesday, November 12, 2024

Attendees: Jennifer Farrar, Becky Fong Hughes, Kim Tolson

Motion passed to approve minutes from October 8th, 2024

February 13, 2024 minutes were previously completed but not otherwise noted in other minutes as passed. Motion approved to pass minutes from February 13, 2024 by Ms. Farrar and Ms. Berube. Ms. Hughes abstained as this was prior to her term as trustee.

Directors report presented by Ms. Tolson:

Funding

Unanimously approved for 10 gift cards for \$10 gift cards for Teen Survey feedback

Programs & Services

All is going well

Collections

Ms. Tolson reported we have been having issues with our periodicals vendor, WT Cox. They processed our renewal for the Boston Herald incorrectly and we have not been receiving the paper. They were not very responsive to many attempts to contact them but Ms. Tolson was finally able to speak to someone and as of this meeting is still waiting for the issue to be resolved.

Outreach

The Library is planning to participate in Women's Empowerment Fair on Sat. 11/16 at the town hall.

Staffing

Ms. Tolson reports that there is a new search for Collections Management position.

Friends

Other

New Business

Ms. Farrar requested that we begin working Millis Reads. Ms. Tolson sending out invite to begin discussing plans to launch program in January.

Strategic Planning. - new business

Ms. Tolson presented the strategic plan timeline. Dates have been selected for the Advisory Committee Meetings. Surveys (general and youth) will launch 12/4. Our next step is to finalize the list of potential Advisory Committee members, who will receive the initial invite.

The Trustees and director went into executive session to discuss Strategic Planning.

Motion to adjourn at 8:30 pm unanimously approved.